



EMT Hybrid – Spring 2025

Course Information

Location:	2269 W. 25 th Ave. Gary, IN 46404	Google Classroom Code	
IDHS Course ID		JB Learning Course Code	
Primary Instructor	Thomas Fentress	tfentress@methodisthospitals.org	
Program Director	Thomas Fentress	tfentress@methodisthospitals.org	

Before the First Day of Class:

<input type="checkbox"/> EMT Navigate Essentials Access and EMSTesting Access	<p>Once you receive your books, please log into the Navigate System and the EMSTesting System so that you have no delays in logging in.</p>
<input type="checkbox"/> Request a PSID number for the Indiana Department of Homeland Security – EMS Division if you do not have one.	<p>Go to the following web address to request a PSID. This is a must to enroll in the program.</p> <ul style="list-style-type: none"> • https://www.in.gov/dhs/fire-and-building-safety/public-safety-identification-psid-information/
<input type="checkbox"/> Enroll in the program on Acadis	<p>You will need to log in to your Acadis Portal at https://indiana.acadisonline.com/acadisviewer/login.aspx</p> <p>Go to training and events, then click on keywords. Add the course number that will be in your google classroom, or in the email. Register for the course.</p>
<input type="checkbox"/> Introduce yourself on Google Classroom	<p>On Google Classroom, Please look for the section that says, “Welcome, please introduce yourself to your classmate.”</p>
<input type="checkbox"/> Review the Course Policy Manual and complete the associated Course Policy Manual Quiz	<p>On Google Classroom, please complete the acknowledgment quiz that you read and understand the Policy manual.</p>
<input type="checkbox"/> Review our EMT frequently asked questions	<p>On Google Classroom, please go to the pre-course section and review the EMT frequently asked questions.</p>
<input type="checkbox"/> Attend Online Orientation: Tuesday, April 1, 2025 at 10:00 AM	<p>Hybrid EMT Course - Online Orientation</p> <p>Tuesday, April 1 · 10:00 – 11:00am</p> <p>Time zone: America/Chicago</p> <p>Google Meet joining info</p> <p>Video call link: https://meet.google.com/kyi-agmd-dre</p>

Helpful tips from your instructor

- The eBook chapters can be accessed through JB Learning. Each box represents a chapter in the textbook. It is worth reviewing each chapter prior to the associated lecture as the lecture is only a review of important content.
- The quizzes are located on Navigate and EMSTesting, Your Instructor will assign these to you as you proceed through the class.
- You will need to schedule your ride along time approximately one month before the end of the course. You will need to complete 48 hours on the ambulance.
- “Pop Quizzes will be added to your Google Classroom, these are smaller quizzes and will show up during the week, these quizzes must be completed prior to coming to class on Friday.
- Items marked in *Italics* and marked with * are supplemental and are provided as a resource for your learning.

Week 1 – 4/6/2025 – 4/12/2025

- Review Chapters 1 - 3
 - Attend Friday 4/11/2025**
Topic: Intro to EMS, Well Being of the EMT, & Medicolegal and Ethical Issues
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- 4/11/2025
 - Prepare for test over Chapters 1 – 3
 - No Skills to review this week

Week 2 – 4/13/2025 – 4/19/2025

- Review Chapter 4, 5, 8, & 9
- Complete Chapter Quiz assigned.*
- Attend Friday in person session – 4/18/2025**
Topic: Communication & Documentation, Medical Terminology, Lifting & Moving Patients, Team Approach to Health Care

- Review Chapter 10
- Complete Chapter Quiz assigned.*
- Attend in Person class on Friday April 25, 2025**
Topic: Patient assessment

- Exam opens on Friday 4/18/2025
- Skills to review:
 - Lifting & Moving Patients
 - Oxygen Prep & Application
 - Supraglottic Airway Device
 - BVM Ventilation of an Apneic Patient

Skills Lab Information

- **Attend Skills Lab: Friday 18, 2025**
 - Midlake Campus. 2269 W. 25th Ave. Gary, IN 46404

Friday 4/18/2025 Skills Lab Schedule

0900 Student and Staff Introductions

Skills Rotations:

Lifting & Moving

Oxygen Administration

Scene Size-Up & Primary Assessment

Open Testing & Lunch 1200 – 1330

Skills Rotations:

Adult Basic Life Support & FBAO

Medical Secondary Assessment

Vital Signs

Plan when and where you are taking the Intro to EMS / Safety retake exam if necessary:

Submit request to retest the exam within 48 hours of taking the exam.	You must submit a request to retest the exam within 48 hours of taking the exam. In the request, you must notate when you are plan on retaking the exam. You must select one of the following options.
Option 1: EMSTesting Secured Testing	Email your date and time to Tom Fentress at tfentress@methodisthospitals.org or tomfentress@gmail.com
Option 2: In-Person Testing	Choose one of the following options: <ul style="list-style-type: none"><input type="checkbox"/> Wednesday April 23, 2025 at 1:00 PM 2269 W. 25th Ave. Gary, IN 46404<input type="checkbox"/> Friday April 25, 2025 at 8:00 AM 2269 W. 25th Ave. Gary, IN 46404
Intro into EMS / Safety retake closes at 10:00 AM on 4/25/2025. The minimum passing score is 75.	

Week 3: 4/20/2025 – 4/26/2025

- Review Chapter 6 & 7
- Complete the quiz assigned on EMSTesting
- Attend in Person class on Friday April 25, 2025**
Topic: The Human Body & Life Span Development

- Review Chapter 11
- Complete the quiz on Patient Assessment
- Attend in Person class on Friday April 25, 2025**
Topic: Airway

- Review Chapter 16
- Complete the quiz on Patient Assessment
- Attend in Person class on Friday April 25, 2025**
Topic: Respiratory Emergencies

- Respiratory & Airway Exam will open on April 25, 2025**

Week 3: 4/20/2025 – 4/26/2025

Friday 4/25/2025 Skills Lab Schedule

Morning Skills Rotations:

Patient Assessment

Vital Signs & Finger Stick Blood Glucose

Oxygen Prep & Application

Open Testing & Lunch 1200 – 1330

Afternoon Skills Rotations:

Vital Signs BVM, Airway Adjuncts & Suctioning

Patient Assessment Medical

Plan when and where you are taking the Airway exam:

Opens at 0800 on 4/25/2025 and closes at 2355 on 5/1/2025. The minimum passing score is 75.	
In-Person Testing	<input type="checkbox"/> Friday April 25, 2025 at 8:00 AM Midlake Campus, 2269 W. 25 th Ave, Gary, IN 46404
If you were unsuccessful in your first attempt, you must submit a remediated request via email no later than 48 hours after you completed the exam.	

Plan when and where you are taking the Airway retake exam if necessary:

Submit Retest request	You must submit a request to retest via email no later than 48 hours after you completed the exam.
Option 1: EMSTesting – Secured Testing	Email your date and time to Tom Fentress at tfentress@methodisthospitals.org or tomfentress@gmail.com
Option 2: In-Person Testing	Choose one of the following options: <ul style="list-style-type: none"> <input type="checkbox"/> Wednesday April 30, 2025 8:00 AM, 10:00 AM, 1:00 PM, 2:00 PM <input type="checkbox"/> Thursday May 1, 2025 10:00 AM, 11:00 AM, 1:00 PM, 2:00 PM
Airway retake closes at 2355 on 5/1/2025. The minimum passing score is 75.	

Week 4: 4/27/2025 – 5/3/2025

- Review Chapter 12
- Complete Chapter Quiz
- Complete any homework assigned for Chapter 12 in Google Classroom*
- Attend In-Person Class on 5/2/2025**
Topic: Pharmacology & Medication Administration

- Review Chapter 14
- Complete the CPR Quiz
- Complete online American Heart Association BLS CPR – Heartcode 1 (if needed)
- Attend In-Person Class on 5/2/2025**
Topic: Basic Life Support Resuscitation

- Midterm Exam opens at 0800 on 5/2/2025**

Friday 5/2/2025 Skills Lab Schedule

Morning Skills Rotations:

Medication Administration (Aspirin and Nitroglycerine)

American Heart Association BLS CPR - Heartcode Part 2

Open Testing & Lunch 1200 – 1330

Afternoon Skills Rotations:

Patient Assessment Medical

Plan when and where you are taking the Midterm exam:

Opens at 0800 on 5/2/2025 and closes at 2355 on 5/8/2025. The minimum passing score is 75.

In-Person Testing

- Friday May 2, 2025 at 0800
Mdlake Campus, 2269 W. 25th Ave. Gary, IN 46404

If you were unsuccessful in your first attempt, you must submit a remediated request via email no later than 48 hours after you completed the exam.

Plan when and where you are taking the Midterm Exam retake if necessary:

Submit Request to Retake

You must submit a request to retake the exam within 48 hours of the exam. In your request to retake, you must indicate what option you have chosen and the date you will be taking the exam.

Option 1: EMSTesting – Secured Testing

Write your scheduled time and date here:

Option 2: In-Person Testing

Choose one of the following options:

- Tuesday May 6, 2025
8:00 AM, 9:00 AM, 10:00 AM, 2:00 PM
- Wednesday May 7, 2025
8:00 AM, 9:00 AM, 10:00 AM, 11:00 AM

Midterm retake closes at 2355 on 5/8/2025. The minimum passing score is 75.

Week 5: 5/4/2025 – 5/10/2025

- Review Chapters 13 & 17
- Complete the Chapter Quizzes
- Complete any homework issued in Google Classroom*
- Attend In-Person Class on 5/9/2025**
Topic: Shock & Cardiovascular Emergencies

- Review Chapters 15 & 18
- Complete the Chapter Quizzes
- Complete any homework issued in Google Classroom*
- Attend In-Person Class on 5/9/2025**
Topic: Medical emergencies & Altered Mental Status, Stroke, Seizures, and Syncope

Friday 5/9/2025 Skills Lab Schedule

Morning Skills Rotations:

Patient Assessment Medical

Bleeding Control and Shock Management

CPR / AED – If needed

Open Testing & Lunch 1200 – 1330

Afternoon Skills Rotations:

Patient Assessment Medical

Bleeding Control and Shock Management

CPR / AED – If needed

Catch up on any missing skills

Week 6: 5/11/2025 – 5/17/2025

- Review Chapters 20, 21, & 22
- Complete the Chapter Quizzes assigned
- Complete the homework assigned in Google Classroom*
- Attend In-Person Class on 5/16/2025**
Topic: Endocrine & Hematological Emergencies, Anaphylactic Reactions, and Toxicologic Emergencies

- Review Chapters 19, 23, 24, & 33
- Complete the Chapter Quizzes assigned
- Complete the homework assigned in Google Classroom*
- Attend In-Person Class on 5/16/2025**
Topic: Abdominal, Genitourinary, & Renal Emergencies, Behavioral Emergencies, Gynecologic Emergencies, Environmental Emergencies

- Study for upcoming Medical Exam

Friday 5/16/2025 Skills Lab Schedule

Morning Skills Rotations:

Patient Assessment Medical

Medication Administration (Naloxone, Oral Glucose, and Activated Charcoal)

CPR Retest

Open Testing & Lunch 1200 – 1330

Afternoon Skills Rotations:

Patient Assessment Medical

Medication Administration (Naloxone, Oral Glucose, and Activated Charcoal)

CPR Retest

Plan when and where you are taking the Medical exam:

Opens at 0800 on 5/16/2025 and closes at 2355 on 5/22/2025. The minimum passing score is 75.	
In-Person Testing	<input type="checkbox"/> Friday May 16, 2025 Midlake Campus, 2269 W. 25 th Ave. Gary, IN 46404
If you were unsuccessful in your first attempt, you must submit a remediated request via email no later than 48 hours after you completed the exam.	

Plan when and where you are taking the Medical retake exam if necessary:

<input type="checkbox"/> Submit Request to retest	You must submit a request to retake the exam within 48 hours of the exam. In your request to retake, you must indicate what option you have chosen and the date you will be taking the exam.
Option 1: EMSTesting – Secured Testing	Write your scheduled time and date here:
Option 2: In-Person Testing	Choose one of the following options: <ul style="list-style-type: none"> <input type="checkbox"/> Tuesday May 20, 2025 8:00 AM, 9:00 AM, 10:00 AM, or 2:00 PM <input type="checkbox"/> Wednesday May 21, 2025 8:00 AM, 9:00 AM, 10:00 AM, 1:00 PM, or 2:00 PM
Medical retake closes by 2355 on 5/22/2025. The minimum passing score is 75.	

Week 7: 5/18/2025 – 5/24/2025

- Review Chapters 25, & 26
- Complete the Chapter Quizzes that are assigned
- Complete the homework that is assigned in Google Classroom*
- Attend In-Person Class on 5/23/2025**
Topic: Trauma Overview & Bleeding

- Review Chapters 27, & 28
- Complete the Chapter Quizzes that are assigned
- Complete the homework that is assigned in Google Classroom
- Attend In-Person Class on 5/23/2025**
Topic: Soft Tissue Injuries, Face & Neck Injuries

- Skills to be reviewed:**
 - Patient Assessment – Trauma
 - Bleeding and Shock

Friday 5/23/2025 Skills Lab Schedule

Skills Rotations:

Patient Assessment – Trauma

Bleeding and Shock

Vital Signs

Open Testing & Lunch 1200 – 1330

Skills Rotations:

Patient Assessment – Trauma

Bleeding and Shock

Vital Signs

Week 8: 5/25/2025 – 5/31/2025

- Review Chapters 29 & 32
- Complete the Chapter Quizzes that are assigned
- Complete the homework that is assigned in Google Classroom*
- Attend In-Person Class on 5/30/2025**
Topic: Head & Spine Injuries, and Orthopedic Injuries

- Review Chapters 30 & 31
- Complete the Chapter Quizzes that are assigned
- Complete the homework that is assigned in Google Classroom
- Attend In-Person Class on 5/30/2025**
Topic: Chest Trauma, and Multisystem Trauma in Special Populations

- Skills to be reviewed:**
 - Spinal Immobilization (Seated and Supine)
 - Joint Immobilization
 - Traction Splinting

- Review for Trauma Exam

Friday 5/30/2025 Skills Lab Schedule

Skills Rotations:

Patient Assessment – Trauma

Spinal Immobilization

Joint Immobilization

Open Testing & Lunch 1200 – 1330

Skills Rotations:

Patient Assessment – Trauma

Spinal Immobilization

Traction Splinting

Plan when and where you are taking the Trauma exam:

Opens on at 8:00 AM on 5/30/2025 and closes at 2355 on 6/5/2025. The minimum passing score is 75.	
In-Person Testing	<input type="checkbox"/> Friday May 30, 2025 Midlake Campus, 2269 W. 25 th Ave. Gary, IN 46404
If you were unsuccessful in your first attempt, you must submit a remediated request via email no later than 48 hours after you completed the exam.	

Plan when and where you are taking the Trauma retake exam if necessary:

<input type="checkbox"/> Submit Request to Retest	You must submit a request to retake the exam within 48 hours of the exam. In your request to retake, you must indicate what option you have chosen and the date you will be taking the exam.
Option 1: EMSTesting – Secured Testing	Write your scheduled time and date here:
Option 2: In-Person Testing	Choose one of the following options: <ul style="list-style-type: none"> <input type="checkbox"/> Tuesday June 3, 2025 8:00 AM, 9:00 AM, 10:00 AM, 11:00 AM, or 2:00 PM <input type="checkbox"/> Wednesday June 4, 2025 8:00 AM, 9:00 AM, 10:00 AM, 11:00 AM, 1:00 PM, or 2:00 PM
Trauma retake closes at 2355 on 6/5/2025. The minimum passing score is 75.	

Week 8: 6/1/2025 – 6/7/2025

- Review Chapters 34 & 35
- Complete the Chapter Quizzes assigned
- Complete the homework assigned on Google Classroom*
- Attend In-Person Class on 6/6/2025**
Topic: Obstetrics & Care of the Newborn

- Review Chapters 36 & 37
- Complete the Chapter Quizzes assigned
- Complete the homework assigned on Google Classroom*
- Attend In-Person Class on 6/6/2025**
Topic: Geriatrics & Patients with Special Challenges

- OB/Pediatrics Unit Exam opens on 6/6/2025**

Friday 6/6/2025 Skills Lab Schedule

Skills Rotations:

Medical Simulation and Psychological First Aid

Mass Casualty Simulation

Delivery of a normal child

Open Testing & Lunch 1200 – 1330

Skills Rotations:

Pediatric & Geriatric Spinal Immobilization

Abnormal Delivery and Neonatal Resuscitation

Plan when and where you are taking the OB/Ped exam:

Opens at 0800 on 6/6/2025 and closes at 2355 on 6/12/2025. Minimum passing score is 75.	
In-Person Testing	<input type="checkbox"/> Friday June 6, 2025 Midlake Campus, 2269 W. 25 th Ave. Gary, IN 46404
If you were unsuccessful in your first attempt, you must submit a remediated request via email no later than 48 hours after you completed the exam.	

Plan when and where you are taking the OB/Peds retake exam if necessary:

<input type="checkbox"/> Submit Request for retest	You must submit a request to retake the exam within 48 hours of the exam. In your request to retake, you must indicate what option you have chosen and the date you will be taking the exam.
Option 1: EMSTesting – Secured Testing	Write your scheduled time and date here:
Option 2: In-Person Testing	Choose the following option: <ul style="list-style-type: none"> <input type="checkbox"/> Tuesday June 10, 2025 8:00 AM, 9:00 AM, 10:00 AM, 11:00 AM, 1:00 PM, or 2:00 PM <input type="checkbox"/> Wednesday June 11, 2025 8:00 AM, 9:00 AM, 10:00 AM, 11:00 AM, 1:00 PM, or 2:00 PM
The OB/Peds exam retake closes at 2355 on 6/12/2025. The minimum passing score is 75.	

Week 9: 6/8/2025 – 6/14/2025

- Review Chapters 40 & 41
- Complete the Chapter Quizzes assigned
- Complete the homework assigned on Google Classroom*
- Attend In-Person Class on 6/13/2025**
Topic: Hazardous Materials / Incident Management

- Review Chapters 38 & 39
- Complete the Chapter Quizzes assigned
- Complete the homework assigned on Google Classroom*
- Attend In-Person Class on 6/13/2025**
Topic: Ambulance Operations and Air Medical Response and Gaining Access & Patient Extrication.

- Operations Unit Exam opens on 6/13/2025**

Plan when and where you are taking the Operations exam:

Opens at 0800 on 6/13/2025 and closes at 2355 on 6/17/2025. Minimum passing score is 75.	
In-Person Testing	<input type="checkbox"/> Friday June 13, 2025 Midlake Campus, 2269 W. 25 th Ave. Gary, IN 46404
If you were unsuccessful in your first attempt, you must submit a remediated request via email no later than 48 hours after you completed the exam.	

Plan when and where you are taking the Operations retake exam if necessary:

<input type="checkbox"/> Submit Request for retest	You must submit a request to retake the exam within 48 hours of the exam. In your request to retake, you must indicate what option you have chosen and the date you will be taking the exam.
Option 1: EMSTesting – Secured Testing	Write your scheduled time and date here:
Option 2: In-Person Testing	Choose the following option: <ul style="list-style-type: none"> <input type="checkbox"/> Tuesday June 10, 2025 8:00 AM, 9:00 AM, 10:00 AM, 11:00 AM, 1:00 PM, or 2:00 PM <input type="checkbox"/> No Wednesday Available
The Operation exam retake closes at 2355 on 6/17/2025. The minimum passing score is 75.	

Week 10: 6/15/2025 – 6/21/2025

- Online Assignments that need to be completed prior to Graduation
 - Autism
 - SIDS / SUDI
 - Hazmat Awareness Refresher
 - Blood Borne Pathogens
 - Suicide Prevention
- These all can be found in Acadis – Under the Online LMS Training.*
- No In-Person Class this week!**

- Complete NIMS 100, 200, 700, and 800
- <https://training.fema.gov/nims/>
- If you have completed the courses – Please email them to Tom Fentress at either tfentress@methodishospitals.org or tomfentress@gmail.com*
- No In-Person Class this week!**

Week 11: 6/22/2025 – 6/28/2025

- Attend online session 17: Tuesday June 24, 2025 at 1700**

Topic: Wrap up and how to prepare for the final

Link for the virtual session:

Hybrid EMT Course - Online wrap up session

Tuesday, June 24, 2025 · 5:00 – 6:00pm

Time zone: America/Chicago

Google Meet joining info

Video call link: <https://meet.google.com/jnt-cpdk-erp>

To qualify for the final, you must have the following complete by 6/26/2025 at 4:00 PM:

- Attempt the all unit exams and score above the cut score on 90% of them unit exams
- Complete the Practice Final (EMSTesting Exam) – Exam Opens on 6/22/2025 at 0800
You have 3 attempts. You must score 75 or higher in order to pass.
- Be at 100% for your Skills Portfolio Both
peer and instructor evaluations
- Complete the Quizzes that were assigned

Finals Day – Friday 6/27/2025

We start at 0800. A voluntary class picture will be taken at 0805. The class will be divided into two groups. One group will begin with skills testing and the other will start with the written final.

Final Written Exam (150 questions, minimum passing score is 75)		
Skills Tested	Passed:	Notes:
Medical Patient Assessment and Management	<input type="checkbox"/> 1 st Attempt <input type="checkbox"/> 2 nd Attempt	
Trauma Patient Assessment and Management	<input type="checkbox"/> 1 st Attempt <input type="checkbox"/> 2 nd Attempt	
Random Trauma (1 of the following) <ul style="list-style-type: none"> <input type="checkbox"/> Joint Immobilization <input type="checkbox"/> Long Bone Immobilization <input type="checkbox"/> Bleeding Control & Shock Management 	<input type="checkbox"/> 1 st Attempt <input type="checkbox"/> 2 nd Attempt	
BVM Ventilations of an Apneic Patient	<input type="checkbox"/> 1 st Attempt <input type="checkbox"/> 2 nd Attempt	
Oxygen Administration	<input type="checkbox"/> 1 st Attempt <input type="checkbox"/> 2 nd Attempt	

Ride alongs

Ride alongs If not turned in yet, please schedule now:	
<input type="checkbox"/> Ride along 1 Date:	You must complete a minimum of 48 hours ride time total <u>and</u> get 10 patient contacts total during your ride alongs.
<input type="checkbox"/> Ride along 2 Date:	
<input type="checkbox"/> Ride along 3 Date:	
<input type="checkbox"/> Ride along 4 Date:	

Course Completion

After you have submitted your ride alongs and passed the Finals you need to create an [NREMT account](https://www.nremt.org/rwd/public/) (<https://www.nremt.org/rwd/public/>) and the EMT Program Director will verify you with them within 3-5 business days. A course completion certificate will be mailed to the address that you provided when you registered for the course. Certificates can take 2 weeks to arrive. If you need to update your address please email Tom Fentress with your new updated address.

Your deadline to complete all course requirements including make-up hours and ride alongs is 7/11/2025 to be eligible for the course completion certificate. Please contact Tom Fentress at tfentress@methodisthospitals.org or tomfentress@gmail.com if you have any questions.